Event Agreement

1. Welcome!

Thank you for choosing Common Ground Project Limited to host your Event.

The below Event Agreement is a requisite for joining us here on the farm.

For the purposes of this Agreement, ‘Attendees’ refers to all persons attending the onsite program affiliated with the event that has agreed to partake in the program.

All information provided will be held securely and kept confidential.

1. About Common Ground Project

Common Ground Project is a 4-acre regenerative farm and social enterprise in the Surf Coast Shire that connects and empowers the community through food and farming.

We exist to cultivate a stronger, fairer, and more resilient food system and empower agency and access for those who need it most. We do this by offering training and employment pathways to people facing disadvantage, and by providing an inclusive space for growing, cooking, purchasing, knowledge sharing, and ongoing community collaboration.

All our programs support food security in the region, as we work to create fairer access to locally grown, healthy food and meaningful employment in the food system.

1. Events Expectations

Common Ground Project Limited values all visitors and program Attendees and we will endeavour to provide you with:

* a site induction.
* a safe environment in which to experience and participate in the farm.
* respect for your privacy, including keeping your private information confidential.
* a contact person, so that you can ask questions and provide feedback.

We request that all adult Attendees of the program assist the facilitators in ensuring appropriate behaviours are demonstrated by all attendees.

1. Contact Persons

Your contact persons at Common Ground Project Limited will be:

Name: Felicity Jacob, Chief Executive Officer

Phone Number: (03) 5264 5082

Email: [felicity@commongroundproject.com.au](mailto:felicity@commongroundproject.com.au)

Name: Bella Northeast, Venue Manager  
Phone Number: (03) 5264 5082

Email: [bella@commongroundproject.com.au](mailto:bella@commongroundproject.com.au)

If you have any questions or concerns about the Event, health & safety, or if there is any assistance you need, please contact the above persons as soon as possible.

1. Potential Tasks

Below is a list of potential tasks that you may be asked to undertake, not all tasks are listed.

* Weeding
* Planting
* Using hand tools
* Harvesting
* Walking
* Talking
* Lawn games and sports
* Smelling the flowers
* Eating the crops
* Arts and crafts
* Feeding goats
* Catching chickens
* Collecting eggs

If at any time you do not feel safe or do not feel like you are up to the task requested of you, please notify the contacts listed above.

Details of specific tasks and responsibilities will be provided to you at the time of the task being undertaken.

1. OHS Considerations

At Common Ground Project Limited the safety of Participants, facilitators and all members of our organisation is our priority.

Under the OHS Act and other laws, Common Ground Project Limited has a duty of care to minimise risks to everyone affected by its conduct (including paid employees, volunteers and program Participants).

It also means that as visitors on the farm, Participants may have OHS duties too. These include:

* to take reasonable care for their own health and safety
* to take reasonable care for the health and safety of others
* to comply with any reasonable instruction by Common Ground Project Limited
* to let Common Ground Project Limited know of any concerns Participants may have about safety and/or fitness in undertaking an activity
* to cooperate with any reasonable policies and procedures of Common Ground Project Limited.

At the beginning of each Event, we will complete a site induction with Attendees. However, please do not hesitate to talk to your contact, named in item 4, at any time if you have any health and safety concerns.

Physical limitations or injuries that may impact a Participants ability to undertake activities must be detailed to Common Ground Project staff prior to the Event.

1. Emergency Contact Information and Medication

It is the responsibility of the parents/guardians of Attendees to have access to Emergency Contact Information, for all Attendees, for the duration of the program.

It is the responsibility of an underage Attendee’s parent/guardian to have with them any medications (i.e. prescribed asthma or allergy medications) should they have known existing conditions, for the duration of the program.

If the parent/guardian of an Attendee is not in attendance for the duration of the program, an alternative responsible adult should be nominated to take on the Emergency Contact Information and Medication responsibilities.

Acknowledgement & Acceptance

This agreement is between Common Ground Project Limited, 675 Anglesea Road, Freshwater Creek, Victoria, 3217, ABN 78 632 729 634, and the parent/guardian of the subject of the party.

Please sign below to acknowledge that you have read, understand, and agree to this School Program Agreement.

This Agreement is valid from the time of your acknowledgement.

This contract can be cancelled at any time by either us or you.